

Notre Dame Holy Cross High School, Moharpara Affiliated to CBSE

Ref/ No/ class IX registration/ 001
27/07/2021

date:

Dear parents, guardians and students of class IX.

It is to bring to your kind notice about the class IX Board registration formalities, which will be held for the present class IX students. The registration process will take place in the following manner.

1. The school will issue a registration form and student's document verification form on the given date below class and section wise.
2. Students must go through the document verification form meticulously, in case any errors in terms of spelling, date of birth etc must report to the school office with valid supporting documents .
3. The duly registration form needs to be filled by the students and submit the same to the school office on the dates given below.
4. While the students come to collect the forms they are expected to come with proper school uniform, on that day the individual photographs will be taken.
5. The important information would be the students who have chosen Hindi or Bengali as their second language must mention clearly in the registration form.
6. If you any quarries after receiving the forms please contact Mr. Krishna Kaipeng for further clarification in the school office.

Dates for Collection and Submitting the Registration and document verification form.

Class	Section	Date for Collection	Date for Submission	Time	Venue
IX	A	9/08/2021	23/08/2021	9:30 AM to 12:30 PM	School Assembly Square
IX	B	10/08/2021	24/08/2021	9:30 AM to 12:30 PM	School Assembly Square
IX	C	11/08/2021	25/08/2021	9:30 AM to 12:30 PM	School Assembly Square

Please note: while you come to collect the forms you are requested to produce the school fee card.

Principal